

From: Lovlish Garg lovlish@beharilal.com
Subject: request letter for issue of my degree certificate
Date: 22 Jan 2025 at 11:13:32 AM
To: sgtb321@gmail.com
Cc: aakarsh goyal aakarsh@blcmetals.com

Dear Sir,

I have attached my request letter for issue of my degree certificate.

I request you to issue a copy of my degree at the earliest. Please feel free to contact me I case you have any queries.

Thanks and Regards,

Lovlish Garg

([+918872522500](tel:+918872522500))

Application For Obtaining Degree Certificate

To,
The Vice Chancellor,
Sri Guru Teg Bahadur Khalsa College,
Delhi University,
Delhi.

Subject: Request for Obtaining Degree Certificate.

Respected Sir/Madam,

Respectfully, it is said that I completed my bachelor's degree in Business Economics from this distinguished college and would like to obtain my degree certificate. Due to some personal reasons, I could not attend the convocation ceremony, and I am left to collect my degree certificate. I am writing to inform you that I was a student at your college during the 2010 academic year. My details are as follows:

Student Name: Lovlish Garg

Father Name: Rajesh Garg

Course: Bachelor of Business Economics (BBE)

Year of Passing: 2010

I humbly request that you to please issue my degree certificate as soon as possible.

Thanking you.

Yours Sincerely,

A handwritten signature in blue ink, appearing to be 'Lovlish Garg', with a stylized flourish at the end.

Signature

(Lovlish Garg)